



GL EVENTS (PTY) LTD

PLEASE RETURN FORMS TO: Lizzy Phukubye **SUBMISSION DEADLINE DATE: 27 Sept 2018**

EMAIL lizzy.phukubye@gl-events.com (083 792 5502) 011 210 2534

REMITTANCE ADVICE		FORM: 1	
Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number:		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

ALL PAYMENTS FOR SERVICES ARE REQUIRED IN ADVANCE OF THE EXHIBITION:

Please note that services will not be provided until payment has been received. Any forms received and processed after **27 September 2018 will be subject to a 25% surcharge** kindly see below for our banking details. In order to avoid disappointment kindly ensure that your orders reach us on or before the deadline date. **PLEASE EMAIL ALL ORDER FORMS TO: lizzy.phukubye@gl-events.com**

BANKING DETAILS			
Method of payment	EFT	Credit Card	
Name of Account:	GL Events South Africa (Pty) Ltd	Proof of payment to be submitted to Lizzy Phukubye from GL Events via e-mail: lizzy.phukubye@gl-events.com clearly indicating your company name, stand number and amount paid.	
Bank:	STANDARD BANK		
Branch:	SOUTHDALE		
Branch Code:	00640530		
Account No:	002787504		
Swift Code:	SBZAJJ		

	FORM NO	RETURN TO	INCL. VAT
ADDITIONAL EXHIBITOR SERVICES			
Fascia Name (Compulsory to shell scheme exhibitors only)	2A	GL events	R
Furniture Hire	3B	GL events	R
Electrical Hire/Supply	4B	GL events	R
Special Panels	5	GL events	R
Audio Visual	6	GL events	R
Plants order form	7B	GL events	R
Graphic Printing	8	GL events	R
SUB TOTAL			R
25% Surcharge on orders submitted post deadline date			R
TOTAL PAYABLE TO GL events			R



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FASCIA NAME <i>(Compulsory Form for all Shell Scheme Exhibitors - to be returned to GL events)</i>	FORM 2A
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Company Name:	Stand No:		
Postal Address:	Level:		
	Tel No:		
	Fax No:		
	Email:		
Co VAT Number:	Signature:		
Person Responsible for stand on site	Onsite contact Cell No:		

FASCIA NAME: PLEASE NOTE IF THIS FORM IS NOT RETURNED BY THE FRIDAY 27 September 2018 THE NAME THAT APPEARS ON YOUR CONTRACT WITH THE ORGANISERS WILL DEFAULT AS YOUR FASCIA NAME

FASCIA NAME: The name to appear on the fascia board (name board above stand) is as follows: CORNER FASCIA NAMES ARE NOT INCLUDED

Names should be as short as possible for easy identification by visitors. (Please Print). UPPERCASE ONLY (30 Characters)

COMPLETE THIS SECTION ONLY IF ADDITIONAL FASCIA LETTERING IS REQUIRED

We require additional fascia lettering

QTY:	@ R278.00 each	R
SUB TOTAL		R
25% Surcharge on order submitted post deadline date		R
15% VAT		R
TOTAL DUE		R



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FURNITURE HIRE FORM

FORM: 3

ITEM CODE	ITEM DESCRIPTION	IMAGE	COLOUR/S & DIMENTIONS	PRICE
H133	Stella Chair		Black Or White	R279
H02	Komora Leather Chair		Black Or White	R 376
H07	Bellissima Chair		Black Or White	R 329
H12	Aluminium Chair		Silver	R 556
H18	Chair - Zebrano		Wood	R 376
H21	Waterfall Barstool		White	R 569
H27	Aluminium Barstool		Silver	R 488
H29	Divo Barstool		White	R 430
H30	Komora Leather Barstool		Black	R 376














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H33	Galati Barstool		White with gloss RED back	R 417						
H20a	Asteriod Barstool		white	R337						
H11	Frog Barstool		Various Colours	R 376						
H03	Milano chair		White	R 416						
H34	Chrome Cocktail Table		H750MM X D 900MM Silver or White top	R 813						
H40	Beechwood café Table		<table border="1" data-bbox="954 1058 1248 1192"> <tr> <td>BEECH WOOD</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>	BEECH WOOD						R774
BEECH WOOD										
H41	Chrome Café Table		H710mm x D900mm	R 755						
H42	Table on Milan Base [Round or Square]		H710mm x D900mm	R 393						
H46b	Glass Coffee Table		H450mm x W700mm x D500mm	R 666						
H47	Glass Side Table			R 600						
H53	Tub Chair		Black H720mm x L550mm x D700mm	R 657						



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H61	Single Seater Couch		White / Black	R 925
H62	DBL Seater Couch		White / Black	R 1,856
H94	Cube Ottoman		Various Colours	R 657
H68	Zig-Zag Brochure holder		Black / Silver & Perspex	R 843
H63	Maxima Curved Bar Counter		H1116mm x W1595mm x D610mm	R 2,008
H64	Octanorm Bar Counter		H900mm x W1010mm x D500mm	R 900
H69	Coat Rack		H1700mm	R 279
H46	Coffee table		White or black	822
H73	Water cooler with 1 x 20L water bottle			R 1,657
H74	Hexagonal Display Plinth		H300mm x D500mm	R 229
H75	Pedestal Display Plinth		H500mm x W500mm x D500mm	R 315



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H77	Waste Paper Bin Small		H290mm x D290mm	R 48
H78	Large Waste Bin - 25lt		H760mm x D400mm	R 199
H80	Stainless Steel Ashtray & Waste Paper Bin		Stainless Steel	R 289
H81	Perforated Stainless Steel Waste Paper Bin		Stainless Steel	R 132
H83a	Large Refrigerator		220 Litres	R 2,775
H83b	Small Refrigerator		150 Litres	R 1,683
H84	Newline Cupboard	Supplied with lock 	H900mm x W1010mm x D520mm	R 943
H85	Octanorm Cupboard	Supplied with lock 	H900mm x W1010mm x D500mm	R 848
H87	Newline Glass Top Counter	Supplied with lock 	H900mm x W1010mm x D500mm	R 1,306
H86	Octanorm Glass Top Counter	Supplied with lock 	H900mm x W1030mm x D530mm	R 1,048
H88	New line Showcase Large	Supplied with lock 	H1980mm x W1030mm x D500mm	R 2,351
H89	Octanorm Showcase Large	Supplied with lock 	H2000mm x W1030mm x D530mm	R 2,340









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H90	Newline Showcase Small	Supplied with lock 	H1980mm x W500mm x D500mm	R 1,760
H91	Octanorm Showcase Small	Supplied with lock 	H2000mm x W530mm x D530mm	R 1,760
H92	Standing Shelf		H1360mm x W990mm x D495mm	R 943
H115	Trestle Table		H750mm x W1800mm x D700mm	R 162
H125	Conference Tables		H750mm x W1800mm x D400mm	R 374
H107a	Flat Shelf to wall panel		W1000mm X D300mm	R 230
	Trestle/ Conference Cloth	NO PICTURE AVAILABLE	Black	R 162



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FURNITURE ON HIRE – SUMMARY FORM				FORM: 3B
Company Name:		Stand No:		
Postal Address:		Level:		
		Tel No:		
		Fax No:		
		Email:		
Co VAT Number:		Signature:		
Person Responsible for stand on site		Onsite contact Cell No:		

CODE	DESCRIPTION	QTY	PRICE	TOTAL
SUB TOTAL			R	
25% LATE ORDER SURCHARGE <i>(Applicable to orders received post Submission Deadline Date)</i>			R	
15% VAT			R	
TOTAL DUE			R	



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ELECTRICAL HIRE AND SUPPLY OPTIONS	FORM: 4
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CODE	DESCRIPTION	UNIT PRICE
E1	50Watt Spot on Arm	R 482
E2	50Watt Spot on Arm--Maxima	R 482
E3	150watt Halogen Spot on Arm	R 439
E6	100Watt Spot on Arm	R 439
E7	50Watt Track Spot	R 354
E8	100Watt Track Spotlight--Open	R 322
E10	150Watt Spot Light	R 322
E13	15 Amp Plug Point	R 322
E14	500Watt Halogen Flood Light	R 470
E16	400Watt Metal Halide Flood Light	R 2,175
E17	2000Watt Metal Halide Flood Light	R 3,416
E20	150Watt Metal Halide	R 1,265
E21	Double Tube Fluorescent Lighting 0,6	R 309
E22	Double Tube Fluorescent Lighting 0.9	R 328
E23	Double Tube Fluorescent Lighting 1,2m	R 369
E24	Double Tube Fluorescent Lighting 1,5m	R 414
E41	30 Amp DB Single Phase with 1 Plug	R 1,886
E42	30 Amp DB Three Phase with 3 Plug	R 2,807
E43	60 Amp DB Three Phase	R 4,596
E44	125 Amp DB Three Phase	R 6, 182
	Exhibitors Connection (Lights supplied and Installed by Client)	R 277
	Three Phase Connection (Up To 30amp)	R 662
	Three Phase Connection (60amp - 125amp)	R 1,107
	3way Multi-plug	R 315
	5way Multi-plug	R 453
	International/2pin Adaptor	R 207



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ELECTRICAL SUMMARY ORDER FORM **FORM: 4B**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number:		Signature:	

CODE	DESCRIPTION	QTY	PRICE	TOTAL

SUB TOTAL R

25% LATE ORDER SURCHARGE
(Applicable to orders received post Submission Deadline Date) R

15% VAT R

TOTAL DUE R



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ELECTRICAL & SPECIAL PANELS FITTING PLAN

FORM: 4C

PLEASE SKETCH A PLAN OF YOUR STAND INDICATING THE POSITION OF THE PLUG POINT / SPECIAL PANELS,

WHERE POSITION IS CRITICAL, MEASUREMENTS MUST BE INCLUDED. PLEASE INDICATE RAISED FLOORS OR FLOORBOARDS WHERE APPLICABLE.

FAILURE TO RETURN THIS POSITIONING DIAGRAM FORM WILL RESULT IN THE CONTRACTORS PLACING THE FITTINGS YOU HAVE ORDERED AT THEIR OWN DISCRETION

EXHIBITION PACKAGE STANDS:

PLEASE INDICATE WITH A CROSS(X) YOUR PLUG POINT POSITION

IF YOU HAVE A CORNER STAND PLEASE INDICATE WHICH SIDE IS THE AISLE



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SPECIAL PANELS **FORM: 5**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number:		Signature:	
Person Responsible for stand on site:		Onsite contact Cell No:	

	PLEASE INDICATE WITH A DRAWING THE ORIENTATION AND POSITION REQUIRED. If a drawing is not submitted the storeroom will be placed at the discretion of the contractor	QTY	UNIT PRICE	TOTAL
	STOREROOM			
1	1m2 (1 panel and 1 folding door)		R 1,486	
2	2m2 (2 panels and 1 folding door)		R 1,785	
3	3m2 (3 panels and 1 folding door)		R 1,981	
	OTHER INFRASTRUCTURE			
4	Folding / sliding lockable door to fit into shell scheme system		R 1,178	
5	Crossbeam for ceiling grid or hanging chandelier		R 242	
6	Individual panel 2.5(h) x 990(h) - walling with frame		R 315	
7	16mm Chipboard Panels		R 350	
8	Pegboard 990mm x 990mm This Pegboard panel is mounted onto the shell scheme system with graphic retainers. Please forward a diagram with required position. This must be ordered in conjunction with shell scheme package. The cost is over and above the shell scheme cost.		R 441	
			SUB TOTAL	R
			25% SURCHARGE	R
			15% VAT	R
			TOTAL PAYABLE TO GL Events	R



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AUDIO VISUAL **FORM: 6**

Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number:		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

SCREENS - INCLUDING SPEAKERS & STAND		QTY	RATES FOR SHOW DURATION	TOTAL
B	32" LCD Screen		R 2,788.00	
C	40" LCD Screen		R 4,536.00	
D	50" LCD Screen		R 5,145.00	
	16mm chipboard panel to mount plasma		R 350.00	
E	DVD Player		R 495.00	

Please advise which medium you are going to be using in conjunction with the Screen i.e. DVD, laptop etc.

SUB TOTAL	R
25% SURCHARGE	R
15% VAT	R
TOTAL DUE TO GL Events	R



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PLANT HIRE FORM

FORM :7

CODE	DESCRIPTION	SIZE	PRICE
1	Bamboo palm in white plastic pot	0.80 - 1.2m	R 350.00
2	Bamboo palm in white plastic pot	1.2m - 1.8m	R 435.00
3	Bamboo palm in white plastic pot	2m - 3m	R 530.00
4.	Ficus Benjamina bush in white plastic pot	0.8m – 1.2m	R 350.00
5.	Dracaena Massengeana in plastic holder		R 435.00
6.	Dracaena Warnecki in Ulundi		R 435.00
7.	Lollypop Ficus in Classic pottery		R 620.00
8.	Lirope in cyclone		R 620.00
9.	Mixed table bowl		R 705.00
10.	Brown Animal painted pot with Lirope		R 620.00
11.	Black and white stripe with Pahira		R 620.00
12.	Leopard print pot with Ficus Lollypop		R 620.00
13.	Orchid in tall basket or ceramic pot		R 530.00
14.	Sansaveria in pottery pot		R 435.00
15.	Protea Arrangement		R 705.00
16.	Water Feature with Landscaping Around		R2 815.00



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PLANT SUMMARY FORM		FORM : 7B	
Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number :		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

CODE	DESCRIPTION	QTY	PRICE	TOTAL
SUB TOTAL				R
25% LATE ORDER SURCHARGE <i>(Applicable to orders received post Submission Deadline Date)</i>				R



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PLANT HIRE OPTIONS

FORM : 6A



4



5



6



7



8



9



10/ 11/ 12



13



13



14



15



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EMAIL lizzy.phukubye@gl-events.com (083 792 5502) 011 210 2534

PRINTING / GRAPHICS FORM		FORM: 8	
Company Name:		Stand No:	
Postal Address:		Level:	
		Tel No:	
		Fax No:	
		Email:	
Co VAT Number:		Signature:	
Person Responsible for stand on site		Onsite contact Cell No:	

Description	QTY	RATES	TOTAL
Individual Full Graphic <u>Panel</u> Print (Actual panel size 2420mm x 980mm) Visible Panel size 2400mm x 960mm		R1,340.00	
Individual Full Graphic <u>Fascia Board</u> Print (2980mm x 320)		R595.00	
300mm x 300mm Company Logo		R240.00	
3m Fabric Banner		R4,500.00	
SUB TOTAL			R
25% LATE ORDER SURCHARGE <i>(Applicable to orders received post Submission Deadline Date)</i>			R
15% VAT			R
TOTAL DUE			R

FULL GRAPHIC PRINTS ONTO SHELL SCHEME PANELS

ARTWORK FORMATS TO BE SUPPLIED TO GL EVENTS, BY NO LATER THAN: 27 September 2018

All artwork to be supplied by client in one the following formats:

- Artwork must be provided in High resolution PDF or Jpeg.
- 120 dpi at full size or 300 dpi high size
- Allow for 10mm bleed
- Label artwork accordingly
- PLEASE NOTE: Artwork not to spec will delay build-up



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